



Application for Conservation Area Impact Permit

(In accordance with Orange County Code Chapter 15 Article X, Orange County Code)

Mail or
Deliver To:

Orange County Environmental Protection Division
3165 McCrory Place, Suite 200
Orlando, Florida 32803
(407) 836-1400, Fax (407) 836-1499

PROCESSING FEES:

- \$556.00 - Single Family
- \$1,273.00 - Non Single Family < 10 acres of impact
- \$2,016.00 - Non Single Family 10 – 50 acres of impact
- \$4,456.00 - Non Single > 50 acres of impact

TOTAL WETLAND IMPACT ACREAGE _____

Minor Modification*: CONDITIONS APPLY

Make Checks Payable to the Orange County Board of County Commissioners

SECTION 1

OWNER(S) OF THE LAND

Name: _____
Title and Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone and Fax: _____ Email: _____

ENTITY TO RECEIVE PERMIT (IF OTHER THAN OWNER)

Name: _____
Title and Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone and Fax: _____ Email: _____

AGENT AUTHORIZED TO SECURE PERMIT

Name: _____
Title and Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone and Fax: _____ Email: _____

CONSULTANT (IF DIFFERENT FROM AGENT)

Name: _____
Title and Company: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone and Fax: _____ Email: _____

SUBMITTAL REQUIREMENTS:

- Conservation Area Determination Number: _____
- Processing fee
- A recent aerial photograph of the project site.
- Project Impact and Mitigation Summary Tables (Pages 3 and 4 of 6).
- Uniform Mitigation Assessment Method (UMAM) Part I and Part II scoring worksheets for all assessment areas (impact and/or mitigation), pursuant to 62-345 Florida Administrative Code.
- A mitigation plan/narrative that adequately offsets impacts to conservation areas and upland buffers, as applicable. If the mitigation plan includes a Conservation Easement or Fee Simple Donation, complete **Addendum A**.
- Reasonable assurance that the proposed development has the financial and institutional stability to carry out mitigation (if applicable).
- A detailed site/development plan that clearly shows all wetland (or upland buffer) impacts, and mitigation areas.
- Agent Authorization Form
- Relationship Disclosure Form (if BCC approval required)
- Specific Expenditure Report Form (if BCC approval required)

Note: Additional information may be required

- Chapter 2019-165, Florida Statutes (House Bill 7103), establishes timeframes for applicant and agency responses. By checking this box, you are providing written authorization for EPD to waive the mandatory timeframes established by law.

SECTION 2

By signing this application form, I am applying or I am applying on behalf of the property owner, for a Conservation Area Impact permit on the subject property. I am familiar with the information contained in this application and represent that such information is true, complete and accurate. I understand this is an application for a Conservation Area Impact Permit, and that any work prior to approval of a permit is a violation of Orange County code. I understand that this application and determination issued pursuant thereto, does not relieve me of any obligation for obtaining any other required federal, state or local permit prior to construction. I understand that any false statement or representation in this application will nullify the permit and understand that a new application with appropriate filing fee will be necessary.

Typed/Printed Name of Owner or Authorized Agent

Signature of Owner/Agent

Date

(Corporate Title if applicable)

PERSON AUTHORIZING ACCESS TO THE PROPERTY MUST COMPLETE THE FOLLOWING:

I am either the property owner described in this application or I have the legal authority to allow access to the property, and I consent, after receiving prior notification, to any site visit on the property by personnel from Orange County necessary for the review and inspection of the proposed project specified in this application. I authorize the personnel to enter as many times as may be necessary to make such review and inspection.

Typed/Printed Owner name (or legal authority)

Signature

Date

(Corporate Title if applicable)

Project Impact Summary Table

WL & SW ID	UPLAND BUFFER*	WL & SW TYPE	WL & SW SIZE	WL & SW Not Impacted	Temporary WL & SW Impacts	Permanent WL & SW Impacts	Secondary Impacts	Mitigation ID
PROJECT TOTALS								

Comments:

Project Mitigation Summary Table

Mitigation ID	Creation	Restoration	Enhancement	Wetland Preservation	Upland Preservation	Other
PROJECT TOTALS						

Comments:
 CODES (multiple entries per cell not allowed)
 Target Type or Type = target or existing habitat type from an established wetland classification system or land use classification for non-wetland mitigation

AGENT AUTHORIZATION FORM

FOR PROJECTS LOCATED IN ORANGE COUNTY, FLORIDA

I/WE, _____ (PRINT PROPERTY OWNER NAME), AS THE OWNER(S) OF THE REAL PROPERTY DESCRIBED AS FOLLOWS, DO HEREBY AUTHORIZE TO ACT AS MY/OUR AGENT (PRINT AGENT'S NAME), TO EXECUTE ANY PETITIONS OR OTHER DOCUMENTS NECESSARY TO AFFECT THE APPLICATION APPROVAL REQUESTED AND MORE SPECIFICALLY DESCRIBED AS FOLLOWS, AND TO APPEAR ON MY/OUR BEHALF BEFORE ANY ADMINISTRATIVE OR LEGISLATIVE BODY IN THE COUNTY CONSIDERING THIS APPLICATION AND TO ACT IN ALL RESPECTS AS OUR AGENT IN MATTERS PERTAINING TO THE APPLICATION.



Date: _____ Signature of Property Owner _____ Print Name Property Owner _____

Date: _____ Signature of Property Owner _____ Print Name Property Owner _____

Date: _____ Signature of Property Owner _____ Print Name Property Owner _____

Date: _____ Signature of Property Owner _____ Print Name Property Owner _____

STATE OF FLORIDA
COUNTY OF _____

I certify that on _____, before me, _____, an officer duly authorized by the State of Florida and in the county mentioned above, to take acknowledgements, personally appeared _____, to me known to be the person described in this instrument or to have produced _____, as evidence, and who has acknowledged before me that he or she executed the instrument and did / did not take an oath.

Witness my hand and official seal in the county and state stated above on the _____ day of _____, in the year _____.

(Notary Seal)

Signature of Notary Public
Notary Public for the State of Florida
My Commission Expires: _____

Legal Description(s) or Parcel Identification Number(s) are required:
PARCEL ID #:
LEGAL DESCRIPTION:

ADDENDUM A

The following additional information is required to be submitted with your application **ONLY** if you are proposing to place wetlands and/or uplands into a Conservation Easement dedicated to Orange County, as part of your mitigation plan:

- ❑ Metes and bounds legal description and surveyor's sketch of the area to be bound by the Conservation Easement with the Conservation Area clearly delineated and labeled, and the acreage of the easement area must be noted on the sketch on 8 ½ x 11. The metes and bounds legal description and surveyor's sketch, clearly labeled as an exhibit to the conservation easement and signed and sealed. The Orange County Surveyor must approve the sketch of description and legal description.
- ❑ Provide current title insurance policy on the property with a copy of the deed into the current owner and all the encumbrances or provide a current title search that begins with earliest public records to date to include copies of the deed into current owner and all encumbrances. This information should be no more than 6 months old.
- ❑ Aerial photograph(s) that clearly delineates the boundary of the mitigation area(s).
- ❑ USGS quad map of the mitigation area that shows the boundary in relation to any adjacent streets or other landmarks. Identify any other publicly held lands or land under conservation easement on the map, with their names and acreages, if applicable.
- ❑ Documentation of ownership of the proposed mitigation area. If the ownership of the property is not that of the applicant, the owner of the mitigation area must be a co-applicant of the permit or provide written notification that acknowledges that the property is being used as mitigation.
- ❑ Documentation of acreage, or lack thereof, of Sovereign Submerged Lands (SSL) within the off-site mitigation area. Please note: no mitigation credit will be given to lands that are SSL.
- ❑ Donation Agreement (if applicable)
- ❑ Land Management Fee/acre; to be paid at time of conveyance (if applicable).

NOTE: In order to become effective, The Conservation Easement and/or Donation Agreement must be approved by the Board of County Commissioners, and be recorded in the public records of Orange County, at the permit holder's sole expense. The conservation easement shall contain provisions that grant the County the right to access and inspect the conservation easement area, and to enforce the terms and conditions of the conservation easement.

I, _____, acknowledge that I have provided all of the above-listed information, required prior to issuance of a Conservation Area Impact permit with this type of mitigation; and that although Orange County will make every reasonable effort to review the information in a timely manner, delays may occur during the review of the submitted information [items that may delay the review include, but are not limited to, encumbrances or irregularities that render the proposed mitigation inadequate, or inaccurate sketch(s) and description(s) of the mitigation area(s)]. In addition, I acknowledge that final approval of the conservation easement is required by the Orange County Board of County Commissioners, and that this also may add additional time to the approval process.

(Applicant/Agent signature) _____ (Date) _____